



Rental Housing License Application

Please return application to kthelen@daytonmn.gov or mail in with payment

Date: _____

Rental Housing License- Valid for 2 years

Application and Inspection Fee:

Single Family/Townhome: \$300

Duplex/Triplex: \$450

Apartment (4 or more units): \$600 per building + \$50 per unit

****Re-Inspection fee: \$100 per inspection****

Section 1: Rental Property Information:

Address:	
Number of Units:	

Section 2: Owner Information:

Name:	
Street Address:	
City, State, Zip:	
Phone:	
Email:	

Section 3: Property Manager (if different than owner):

Name:	
Street Address:	
City, State, Zip:	
Phone:	
Email:	

Section 4: Signature

The Minnesota Government Data Practices Act requires that we inform you of your rights about the private data we are requesting on this form. Private data is available to you, but not the public. We are requesting this data to determine your eligibility for a rental license from the City of Dayton. You are not legally required to provide this data, however, refusing to supply the data may cause your license to not be processed. This data can be shared by City of Dayton staff and the City Council. Your signature on this application indicates you understand these rights.

I certify that the above information is true and correct. I understand my signature will hold me responsible for the maintenance and management of the listed rental property, including legal action if necessary.

I acknowledge that all mailings from the City of Dayton will be mailed to the property owner at the address listed on this application unless the City is notified of any changes.

This rental application is nontransferable.

Please refer to Chapter 113 Rental Dwelling Ordinance for more information.

Remember to contact Utility Billing to set up an account for the property address.

Applicant Name

Signature of Applicant

Date

Note: Applications must be submitted with payment (by mail or in person) to Dayton City Hall or emailed to kthelen@daytonmn.gov and a payment link will be sent to complete process. The submit button below will open email with application attached.

Office Use Only:

Application/Initial Inspection Fee:

Date/Amount Paid: _____

Check # _____

Re-Inspection required? Y/N

Re-Inspection Fee: \$100 per inspection

Date Paid: _____

Date inspection passed: _____

Date application approved: _____

Date license issued: _____